



Jinnah School of Public Policy & Leadership (JSPPL), NUST

Request Form for Retake Exam

CMS ID: _____ Student Name: _____

Program: _____ Batch: _____ Section: _____ Semester: _____

Current CGPA: _____ No of 'F' Grades: _____ Exam Type: ☐ MSE ☐ ESE

Detail of Missed-out Course(s):

Ser	Course Code	Course Title	Name of Faculty
1.			
2.			
3.			
4.			
5.			

Reason of Absence (with supporting document(s)):

Following Supporting Documents are attached:

- a.
- b.

Undertaking: I understand that I will be charged a fee of Rs. 5000/- per course, if my retake application is approved by the HoD regardless whether I appear for the exam or not.

Date: _____ Student Signatures: _____

HoD Remarks:

APPROVED / NOT APPROVED

Date: _____ HoD Signatures: _____

PAYMENT STATUS

An amount of Rs. _____ has been deposited by Name: _____

CMS ID No: _____ in JSPPL Account No: **PK57ASCM0001801440000218** (copy attached)

Date: _____ Accounts Office, JSPPL: _____

FOR NECESSARY USE BY CONCERNED DEPARTMENT OF JSPPL

Department

Student's application has been accepted and included in Re-Take exam lists.